

Are you here on your own?

"We have had ...attempted forced entry at least twice, ...to report harrassment, ...to handle rough sleepers on drugs, ...petty theft, ...doors left open overnight making arrival unsafe. This was the reality of Alfred Street in 1989 and 2009. In line with Health and Safety, we are obliged to work together to mitigate foreseeable risks with lone working."

- If you can, keep a mobile/ cell phone on your person, and turned on.
- If you have no mobile phone, can you carry a personal alarm or whistle? Carry a cordless landline with you. There is a handset in the vestry office and one in the kitchen.
- Flower rota and other voluntary staff are advised to read the available advice about ladder use, and avoid climbing ladders alone in the building if possible.
- If you have to wake rough sleepers on the Alfred Street porch, the church does not expect you to do it alone. Please get someone to accompany you. When waking them up, be prepared for anything! They could be drunk, on drugs, aggressive, or just nice.
- Do not allow any trades contacts or delivery staff into the building. All legitimate trades and deliveries are handled through the Facilities Manager, Trevor, during his office hours.

Useful numbers

Always dial 999 in an emergency.

(You can use 999 on a mobile or a landline.)

Facilities Manager	In the building around 14 hours per week. Will try to respond to messages within 2 hours all other times where possible. Usually 15 – 30 minutes call in time.	07880 601109
Minister	Has answering machine.	01865 554358
Call Thames Valley Police before trying the mobile numbers below, on 0845 8 505505		
PC Paul Phillips	Problems with rough sleepers.	07967 055980
PC Phillip Owen	A central city patroller.	07968 079817

Facilities Manager, August 2009.



St Columba's

United Reformed Church, Oxford